**FRIENDS OF CULTERCULLEN SCHOOL MEETING**

**Staff Room, Cultercullen School**

**Monday 6th November 2017 - 18:30-19:30**

**Present:** Susan Watt (Chairperson), Jane Brebner (Secretary), Fiona Massie (Treasurer), Alison Gagné (Head Teacher), Laura MacArthur (Head Teacher), Kirsty Kemp, Nicky Strachan, Cath Smart, Mike Whyment, Jenny Fyall, Vikki Jannetta, Helen McPherson, Judith McKenzie, Cllr Andrew Hassan & Megan Hicks

**Apologies:** Cllr Jim Gifford,Shona Gray, Marie Gilpin, Rhoda Robson, Lynsey MacAllister, Gayle McCombie, Mae Tuckwell, Gemma Laing, Elaine Reid & Emma Garrow.

1. **Welcome and apologies:**

Mrs. Watt welcomed everyone to the meeting. Apologies were received.

1. **Minutes of meetings on the 28th August & 11th September 2017:**

Minutes were approved. Susan Watt thanked Jane Brebner for the minutes.

1. **Matters Arising:**

**Easyfundraising** - Jane Brebner gave update, Helen McPherson has spoken to previous contact for Easyfundraising. Mrs. Gagné now set up as a Supporter and needs to then have the admin control.

**ACTION**: Helen McPherson to follow up with contact.

**Climbing Wall** - Mike Whyment still in discussions with company in Aviemore, Currently quoting between £9,000 - £10,000 to take down wall and construct a new one.

**ACTION**: Mike Whyment to continue discussions and provide updates.

**Smart TV** - Mrs. MacArthur gave an update on the Smart TVs request for both Classrooms. P4 to P7 classroom is priority to get one. Quote coming in at £3,600 for buying and installation of each of them. Application gone into Wind Turbine Committee, they meet on the 21st November so will hear if successful after that. Susan Watt confirmed that if funding from the Windmill Committee is refused, then FOCS will need to consider purchasing the Smart TV.

1. **Chair Report:**

**Susan Watt** confirmed the following:

* Council Funding has been delayed and should be paid in the next month.
* Accelerated Reading has been funded for another year by FOCS at a cost of £748. Renewal of Education City due in February 2018.
* Following the consultation undertaken last year for School Governance by the Scottish Government, Head Teachers have been given a significant increase in responsibility and the Council are putting in place revised arrangements to support staff through the process, however it is unclear what the changes will entail. An update will be provided when information is available.
* Halloween Disco – Thanks to Shona Gray & Nicky Strachan for organising the Disco on the 3rd November. Also thanks to Kirsty Kemp, Helen McPherson and Vikki Jannetta for providing lovely home bakes and to Mrs. Gagné for opening up the School for the event. A total of £115 was raised on the night
* Cauliflower Christmas Cards & Mugs has raised £132. Thanks to Angela Douglas for organising this and also donating craft items for this fundraiser.
* Thanks also goes to Mike Whyment for producing the DVDs of the End of School Play.

Following discussion, it was agreed that any profit from future DVDs would be allocated to FOCS.

1. **Treasurer Report:**

**Fiona Massie** confirmed the balances of the following accounts:

FOC Opening Balance £4,923.07

**Income +£2,816.88**

**Balance £7,739.95**

**Expenditure -£2,950.89**

**Closing Balance £4,7898.06** Amendment since meeting

Friends of Cultercullen School Balance £643.17

Income +£552.60

Balance £1,195.77

Expenditure -£472.08

Closing Balance **£723.69**

Expenditure - Connector Books -£367.92

Balance £355.77

Expenditure - Library Books -£300.00

**FINAL BALANCE** **£55.77**

**Marie Gilpin’s** reportconfirmed the balance of the following account:

Cultercullen Football Team £398.12 (as of 06/11/2017)

* Strathythan fees still to come off this Balance.

1. **Head Teacher Report (Mrs. Gagné/Mrs. MacArthur - Head Teachers):**

**Mrs. Gagné’s update:**

* Library update – Books/Shelving has now been purchased for Library. Total of £1,300 funding from the Wind Turbines and FOCS.
* Trip to Pantomime again at Pitmedden School on 5 December 2017. Donations of between £4/£5 to be asked for from Parents towards the cost of the trip.
* Mrs. Gagné also spoke about the other Theme of “Developing the Young Workforce”. Linking to My World of Work web pages that are used across the Council and School Years in to Academy. P4 to P7s to go on Work Experience later in the School Year and/or attend workshops at the school. P1 to P3s will be tasked with asking Parents/Grandparents to come into School and speak about their jobs.

**Mrs. MacArthur’s update:**

* Active Schools no longer provide taster sessions. If Parents wish to set up any Sport Taster Sessions the School will support it.
* Changes to Lunchtime serving - First Course served and then once the Children have finished they are then served Second course. Working well so far and asked for parents feedback.
* Focus Groups with P1 to P3s - Asking their opinions on such things as Healthy Snacks, Fruity Fridays, Playground and Golden Time. The lower class have been very enthusiastic about being involved and Mrs. MacArthur feels it is good to get them involved too.
* Results of a small Survey for P2 to P7s in regards to their Social and Emotional Wellbeing at School was provided.

1. **Fundraising:**

* **Christmas Show** - Wednesday 13th December from 10am to 11am, with after show coffee/tea/home bakes and small fundraising raffle from 11am to 12pm. Ask Parents to donate very small raffle prize.
* **Christmas Party** - Volunteers required to help with Parties. Jenny Fyall offered to purchase P1 to P3 presents with Judith McKenzie & Susan Watt purchasing P4 to P7. Susan Watt to book Santa and Fiona Massie to contact Dawn Anderson in relation to the party food.

Jenny Fyall and Helen McPherson to help at P1-3 party and Nicky Strachan and Judith McKenzie to help with P4-7 party.

* **Christmas tree** - Susan Watt to contact Magnus Sinclair about another Tree for School. Helen McPherson spoke about whether this year the children are tasked with decorating the tree. Susan Watt to discuss with Head Teachers.
* **Date set for Spring Fair –** Saturday 21st April, timings to be discussed. Discussion around having from 11am to 3pm, possibly. Susan Watt asked parents to provide stall holders and raffle prizes for the event.

1. **AOB**

* Susan Watt spoke about a meeting of all Parent Councils in Meldrum Cluster being invited to a meeting at Methlick School on Tues 21st November. If anyone wishes to go please do.
* Susan Watt confirmed that following the first FOCS newsletter, further issues would be released and asked for any items to be included in the next one after Christmas.
* Jenny Fyall spoke about Ballet Workshop at HMT that usually happens Jan/Feb, thought that maybe the School would like to do a trip to it. School to enquire about details.
* Nicky Strachan spoke on behalf of Drew Strachan, Football Coach, asking about the problem with the Field getting flooded again, problems with drainage? Burn now overgrown and he has volunteered to go and investigate. Cllr Hassan spoke about Developer Obligation money could be used to sort out the problem.
* Mike Whyment spoke about plans for area in the Cultercullen Community Park for a Road/Roundabout to be created to be used with Children in regards to Traffic/Road awareness. Will keep the Council updated on this.

**9. Next Meeting**

* Next Friends of Cultercullen Meeting on **Monday 22nd January 2018** at **6:30pm** (Staff Room, Cultercullen School).