

FRIENDS OF CULTERCULLEN SCHOOL MEETING

Staff Room, Cultercullen School
Monday 22nd January 2018 from 18:30

Present: Susan Watt (Chairperson), Jane Brebner (Secretary), Fiona Massie (Treasurer), Alison Gagné (Head Teacher), Kirsty Kemp, Nicky Strachan, Cath Smart, Mike Whyment, Jenny Fyall, , Judith McKenzie, Cllr Andrew Hassan, Cllr Jim Gifford, Shona Gray, Marie Gilpin, Elaine Reid & Lynsey MacAllister

Apologies: Megan Hicks, Rhoda Robson, Laura MacArthur (Head Teacher), Gayle McCombie, Mae Campbell, Gemma Laing, Vikki Jannetta, Helen MacPherson, Cllr Paul Johnston & Emma Garrow.

1. Welcome and apologies:

Mrs. Watt welcomed everyone to the meeting. Apologies were received.

2. Minutes of meetings on the 6th November 2017:

Minutes were approved. Susan Watt thanked Jane Brebner for the minutes.

3. Matters Arising:

- **Easyfundraising** - Helen MacPherson has now confirmed everything is set up and Mrs. Gagné is the Account Admin. Mrs. Gagné confirmed there is currently £11.97 in account. **ACTION:** Jane Brebner to promote this new funding stream for the School – Easyfundraising.org.uk
- **Climbing Wall** - Mike Whyment confirmed that following further meetings regarding the climbing wall, it has been reported that the wall should not be used and should be disposed of. Replacing the facility is around £9,000 - £10,000. **ACTION:** Mike Whyment to look at next steps and work out how it can be disposed of, providing an update once further information is available.
- **Smart TV** - Mrs. Gagne confirmed that the two Smart TVs have now arrived and are planned to be in operation by end of the week in both the upstairs and downstairs classes for the teachers to utilise.
- **Drainage Issue** - Drew Strachan had looked at drainage and confirmed it is still flowing. There could be possible blockage further up and the School have informed Property awaiting update. Plan to approach Drainage companies to come and have a look and give us a quote if there are repairs needed. **ACTION:** Cllr Hassan to get in contact with Donna McDonald about Developer's Obligation Money and see if that can be used if repairs are needed.

4. Chair Report:

Susan Watt confirmed the following:

- Council Funding of £276.15 has now been paid into the Council Account.
- Thanks to Magnus Sinclair for donating the Christmas tree again. He was provided with a bottle of wine and a card from Cultercullen School as a thank you.
- Huge thank you to the parents for raising £526 at the "After School Event" in December 2017. If this goes ahead next year, then it would be held in the hall, rather than the staff room.
- Thanks to Jenny Fyall & Judith McKenzie for buying Christmas Presents for pupils and also helping at the children Christmas parties, along with Nicky Strachan and Helen McPherson.
- Bags to School raised £59.20 in November 2017, the next one will take place on the 2nd May 2018.
- Friends of Cultercullen School Newsletter to go out in the next few weeks.
- Thank you to Lynsey MacAllister for organising the school uniforms.

5. Treasurer Report:

Fiona Massie confirmed the balances of the following accounts:

FOC Fundraising Account:

Opening Balance	£4,923.07
Income	+£3,919.91
Balance	£8,842.98
Expenditure	<u>-£4,456.34</u>
Closing Balance	<u>£4,386.64</u>

Friends of Cultercullen Parent Council Account:

Opening Balance	£643.17
Income	<u>+£552.45</u>
Balance	<u>£1,195.62</u>
Expenditure	-£820.00
Closing Balance	<u>£375.62</u>
Expenditure - Library Books	<u>-£300.00</u>
FINAL BALANCE	<u>£75.62</u>

Marie Gilpin provided an update and report confirming the balance of the following account:
Cultercullen Football Team **£478.12** (as of 22/01/2018)

6. Head Teacher Report (Mrs. Gagné):

Mrs. Gagné's update:

- **Office Staff** – Clair Bell will now be working additional hours and will be covering the office 5 days a week. She is currently off due to Surgery, hopefully back by end of February. Office currently will only be manned on a Weds & Fri from 9am to 2pm, unless an alternative can be found before she returns to work.
- **Primary 1 Enrolment** – Looking at 11 children starting in the P1 class in August 2018, but there will still only be 2 Classes.
- **Library update** - Another order of Books is still to come and Mrs. Brebner has offered further help with weeding once all new Books have arrived.
- **Work Experience Day** - On Tues 27th March, Primary 6/7 will be accompanying Parent to work, whilst the P1 to P5 and those P6-7 who are unable to accompany their parents to work, will have speakers about career choices at School. Cultercullen is the 2nd School in the whole of Scotland to trial this scheme. Forms will be distributed to parents once all details have been confirmed.

7. Funding Requests:

- **Connector/Reading books** – So far FOC have contributed £800 of the £1900 requested for P1-P7 books, which has now all been allocated to reading materials. Mrs. Gagne asked if some of the remaining funding may be provided this financial year so all reading materials can be in place before the start of August 2018 and they can provide multiple copies for the same age group. Following discussions, it was agreed that the remaining funds would be paid to the school as a lump sum to allow the purchase of the books before the end of this school year.
- **Eco-Group** – The children have asked for match funding from FOCS towards an application of £2,000, which will be put forward to the Hill of Fiddes Windmill Committee in early February 2018. This money would go towards a Polytunnel, Planters, Benches, Water System and Watering Cans. This was agreed and it was asked that a final total for the bid was provided, so a suitable amount from FOCS be provided.
- **Education City** – The annual subscription will be required for renewal in February 2018, which should be around £520. It was agreed that this would be agreed in principal, assuming the cost has not increased.

- **School Trip** - Sports Day will be around £200. Further school trips are planned.
- FOCS to look at other forms of Funding Streams such as the Rotary Club & Tesco Community Funding.

8. Fundraising

- **Spring Fayre** - Saturday 21st April from 11am to 3pm. Ask parents to provide raffle prizes and also items for an Easter Hamper.
ACTION: Shona Gray to also get in contact with previous contacts for raffle prizes.
- Stalls to be manned by Parents/Children and just approach Family and Friends to have tables at Fayre.
- **Fayre Competition** - Create/Design something, Baking, Jam, Vegimals etc.
- **Sponsored Event** – Cycle from Udney Station to Dyce – Saturday 26th May 2018. Sponsored forms to be distributed to parents once the risk assessment has been confirmed.
ACTION: Nicky Strachan to do Risk Assessment along Railway Line for Insurance purposes.

9. AOB

- Cath Smart spoke about problem with Trucks speeding through Cultercullen. Councilor's to investigate.

10. Next Meeting/AGM:

- Next Friends of Cultercullen Meeting on **Monday 16th April 2018 at 6:30pm.**
- AGM scheduled for **Monday 18th June 2018** after that.