

FRIENDS OF CULTERCULLEN SCHOOL MEETING

P5-P7 Classroom (Upstairs), Cultercullen School

Monday 2nd September 2019 from 6:15pm

Present: Susan Watt (Chairperson), Jane Brebner (Secretary), Judith McKenzie (Treasurer), Alison Gagne (Head Teacher), Nicole Scott (Acting Head Teacher), Kirsty Kemp, Nicky Strachan, Mike Whyment, Vikki Janetta, Joy Davies, Mae Campbell, Helen MacPherson, Gemma Laing, Annie Grant, Lynsey Ayton, Lynsey MacAlister, Erin Dickson, Marie Gilpin, Megan Hicks, Emma Garrow & Cllr Paul Johnston.

Apologies: Rhonda Robson, Cllr Jim Gifford, Amber Reaper, Jenny Fyall, Shona Gray, Sarah Aiken, Samantha McGregor, Cllr Andrew Hassan, Rhona Marr & Lynsey Duthie.

1. Welcome and apologies:

- Susan Watt welcomed everyone to the meeting. Apologies were received.

2. Minutes of meeting on 1st July 2019 (AGM):

- Minutes were approved. Susan Watt thanked Jane Brebner for the minutes.

3. Matters Arising:

Susan Watt confirmed the following:

- **Amalgamation of the two FOCS accounts** - Judith to investigate how to merge the current FOC accounts into one and proposing to keep the Bank of Scotland account where the annual Council funding is paid into.
- **What's App Group** - Discussion around if there is a need to have another group for the School and was agreed that yes, it should be created for general School alerts.

ACTION: Jane Brebner to email around and ask whom wishes to join. Then set up What's App Group.

4. Chair Report:

Susan Watt confirmed the following:

- Funding put forward for a bid of £482.70 was successful from Hill of Fiddes Wind Turbines on 20 August 2019. FOCS will fund the remaining £93 for P5-P7 classroom resources. Thank you for all those involved.
- £284 made on raffle prize at the School Picnic in July 2019.
- A list of proposed school trips from parents has been emailed to the Head Teachers to consider, with some included in the request for funding at this meeting.
- £75 of Uniforms to be resold due to Parent purchasing before Summer Holidays and children now no longer at Cultercullen school.
- The Uniform Form was updated on the School Website and in the school office. Lynsey MacAlister confirmed that a new form will be issued with BACS details.

5. Treasurer Report:

Judith McKenzie confirmed the balances of the following accounts:

FOC Fundraising Account:

Opening Balance	£2,810.49
Income	+£3460.04
Balance	£6,270.53
Expenditure	<u>-£2,196.38</u>
Closing Balance	<u>£4,074.15</u>

- Profit of £239.90 made on School Uniforms from summer order.
- Discussions were held regarding changing to Online Banking

ACTION: Judith McKenzie to investigate and update at the next meeting.

Marie Gilpin gave an update confirming the balance of the following account:

Cultercullen Football Team **£575.67** (as of 02/09/2019)

- Outstanding Transactions £110 - £10 from each participant.
- Cllr Johnston asked whether the Football Team would consider purchasing football clothing through Fairtrade and will provide contact in Pitmedden to purchase.
- At least 50% of School Role now participate in Cultercullen Football Club

Susan Watt thanked Judith McKenzie and Marie Gilpin

6. Head Teacher Report (Mrs. Gagne):

- Behaviour Policy – Mrs Gagne referred to the updated policy document issued to parents prior to the meeting. She spoke in detail about the new vision, values and aims within the school. Pupils have now formed Houses – Red, Green and Blue. Individual and House points will be awarded. Class charter that each class will follow.
- Points won't be lost now, but golden time would still be taken away for bad behaviour.
- There was a general discussion around the changes, with Mrs Janetta asking about other options for points, such as Healthy options. There were also concerns about the displaying of points in classes, particularly regarding competitiveness.
- Mrs Brebner spoke about some pupils not realising that they could get points for different actions, wanted to make sure it is fair across the School.

Funding request from Head Teachers:

Funding below was put forward by the Head Teachers and agreed by parents at the meeting:

COST	AGREED FUNDING
£652	Annual renewal of Accelerator Reader
£225	Panto trip for P1-7
£100	STEM challenge on 19 th September 2019 for P7 transport
£150	Music Centre for P1-2
£325	Fraserburgh Lighthouse & Peterhead Prison entry and transport for P5-7
£150	£50 for each classroom to purchase board games/ resources
£151	Macduff Aquarium and transport for P3-4
£120	12 new Thesaurus books
£300	2 x 2 hours Curling lesson and transport (term 3) for P5-7
£75	£25 x 3 for each classroom for Apple vouchers
£ -	P1-2 trip (still to be confirmed)
TOTAL COST	£2249

Still to fund	Funding requested
£400	Children Christmas presents and party food
£300	Sumdog and Education City
£700	Total

- Discussion were held on Formartine Football Bus being utilised for small school trips, to save transport costs, with queries raised regarding the insurance of carrying pupils and staff, coupled with essential training and correct driving licence required for a dedicated driver.

ACTION: Mrs Gagne and Susan Watt to investigate.

- Funding of 2 Laptops per School Year to be factored in.
- Windmill and other funding to be considered for some of the above.

ACTION: Susan Watt to discuss with Head Teachers.

- Lynsey Ayton spoke about Amazon Smile set-up and get money back from purchased items via Amazon, which will be investigated, coupled with Easyfundraising being promoted more to raise awareness to parents.
- It was raised if the school could attend a local pantomime next year, as some parents have already purchased tickets for the HMT show, coupled with whether a production team can provide a pantomime at the school. Mrs Gagne confirmed that local pantomime would be investigated and advised that previous enquires into a production team coming to the school was costed at around £1200.

7. Fundraising

The following was confirmed at the meeting:

- Bags-to-School (7 November 2019 & 20 May 2020)
- Spree books - Thanks to Shona Gray for arranging this. It was raised as to whether the books could be issued earlier, as some parents have already purchased books in the spring.
ACTION: Shona Gray to investigate.
- All my own work – Emma Garrow to arrange date with HTs and let us know what help/helpers she needs etc.
- Tesco bag pack – Judith McKenzie has sent an email and awaiting a reply for a date before Christmas hopefully. It was raised the importance for parents to participate to ensure full potential of the event to raise funds.
- Family Beetle Drive night, along with prizes/home baking etc in November 2019 - Gemma Laing to move this forward.
- After show party and hamper - Wednesday 18 December - Susan to organise
- Spring Fayre and raffles (16 May 2020 - to be confirmed)

8. AOB

- Lynsey MacAllister asked about possible After School Club with Udney Green School. Survey to be put out.
- The annual mum's Afternoon Tea will take place on Saturday 30th November 2019. Email will be sent out to all parents once details confirmed.
ACTION: Jane Brebner to email all parents once details confirmed.

Next Meeting:

- The next meeting will take place on **Monday 4th November 2019 at Meldrum Academy** from 6:15pm due to the football training being undertaken in the Academy over the winter months, which will allow parents to attend as per the meeting held on February 2019.
- The list of the next FOCS meetings are listed below:
10 February 2020 (Meldrum Academy)
27 April 2020 (Cultercullen School)
22 June 2020 (Cultercullen School) - AGM